

Perham Township Meeting Agenda

April 2nd , 2024

1. MEETING CALLED TO ORDER: _____7:00_____

2. PLEDGE OF ALLEGIANCE

3. READ AND PAY BILLS: *See Disbursement Table by Kim Stafki, Clerk.*

- Election Judge Reimbursement

Disbursement List April 2024					
Payable	Address	Invoice	Details	Calculations	Amount
Pam Wilson Trust	PO Box 83, Menahga MN 56464			600.00 rent 35.00 internet	\$635.00
Arvig	PO Box 110, Perham		Email Suite	36.00/month	\$36.00
Sazama Road Maintenance LLC	39787 CO HWY 35 Dent MN 56528	2-2024-PT	Snow Plow Asphalt Roads	\$13,012.50	\$13,012.50
Perham Printing	PO Box 5, Perham		Register book	46.28	\$46.28
Ottertail CO HWY Dept	505 South Court ST Suite 1, Fergus Falls 56537	3655	Mixed salt/sand	\$1,410.66	\$1,410.66
Luke Flink	16 hrs/ 44 miles		Head Judge	\$333.48	\$333.48
Kim Stafki	15 hrs/ 22 miles		Election Judge	\$254.74	\$254.74
Jill Gill	11.5 hrs/ 168 miles		Election Judge	\$296.56	\$296.56
Glen Olson	8 hrs/28 miles		Election Judge	\$194.76	\$194.76
Teresa Ingebrand	6 hrs		Election Judge	\$96	\$96.00

Diane Kokoschke	8 hrs/37miles		Election Judge	\$152.79	\$152.79
Kathy Harthun	6 hrs/ 40 miles		Election Judge	\$122.80	\$122.80
Dj Altstadt	6hrs /22 miles		Election Judge	\$110.74	\$110.74
Karen Hammers	6hrs/20 miles		Election Judge	\$109.40	\$109.40
Treasurer	Perham		March salary \$200.00 April meeting \$75, Annual Meeting \$75	\$350.00 less SS \$21.70 MEDI \$5.08	\$323.22
Clerk	Perham		March Salary \$300.00, \$75.00 April Meeting, \$75 annual meeting	\$450.00 less SS \$27.90 MEDI \$6.53	\$415.57
Supervisor 1	Perham	S	March Salary \$150.00. EMS meeting \$75, Annual meeting \$75	\$300.00 less SS \$18.60 Medi \$4.35	\$277.05
Supervisor 2	Perham	M	March Salary \$150.00, Annual Meeting \$75	\$225.00 less SS \$13.95 Medi \$3.26	\$207.79
Supervisor 3	Perham	F	March Salary \$150.00, Annual meeting \$75, EMS meeting \$75, Commisioners Meeting \$75	\$375.00 less SS \$23.25 Medi \$5.44	\$346.31
US Treasury	Internal Revenue Service P.O. Box 932100 Louisville, KY		1st Quarter Withholding		\$380.85

	40293-2100				
Total:					\$18,762.50

4. PRESENT: Stan Marotz, Shawn Sweere, Barb Felt, DJ Altstadt, Kim Stafki, Al Sazama, Ross Vettleson, Todd Budke, Eric Speicher, Lucas Heeter, Jon Ebling, Tracy VonBarge, David Pattison

5. LICENSES, PERMITS, FEES:

Land Use and Zoning Permits:

- Bongards/Hammers: Building and pond discussion, Ross and Eric from Bongards brought plans of the pond that will be constructed. They will submit drawings and permit applications in May. Bongards will pay the Maximum Permit amount of \$1800. Motioned by Sweere, Second be Marotz and Carried.
- 1. David Pattison, 41156 427th St, Residential, Parcel # 51000200154028, \$88,000. \$88.00 due at the meeting.

Motion: Marotz	Second: Felt	Carried: Yes
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- 2. Lucas Heeter, 402 Mohr Ln, Storage Shed, Parcel # 51000990408000, \$150,000, \$150.00 Collected at the meeting.

Conditional Use Permits: *none issued*

Approach Permits:

- 1. Nick Shumansky & Sydney Goltz, Turtle Bay, 425th Ave, Lot 29. \$500 deposit and \$100 fee collected at the meeting.

Motion: Sweere	Second: Marotz	Carried: Yes
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- 2. Lucas Heeter, 402 Mohr Ln, Storage Shed, Parcel # 51000990408000, \$500 deposit and \$100 fee collected at the meeting.

Motion: Felt	Second: Marotz	Carried: Yes
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Liquor Permits: *none issued*

Agriculture Permits: *none issued*

6. GOPHER FEET: None

7. MINUTES: Approve meeting minutes from March 2024 Monthly Board meeting.

Motion:Felt	Second: Marotz	Carried: yes
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8. Road Report

- Road Meeting- Was postponed due to weather. Rescheduled for :_4/23/24 4pm_____
- Fergus Power pump quote: Calcium Chloride 2024 15-20 miles of road \$ 0.89/ft @ 20ft wide spray
- 450th St, Resident complaints about condition after grading
- 450th AVE- Resident complaints about condition
- 460th & 425th, Large holes, Delivery trucks getting stuck
- Road Projects
- Winter snow removal: Advertise End of April/ May 2024
- What roads need gravel and what needs spray. Get Widseth suggestions.
- Fort Thunder, discussion decisions.
- 460th St, tarred and had bad pot holes.
- Extend winter contract through April 26th.
- Pavement condition survey by Widselt is at \$195.00/Hr. Also includes dirt roads.

9. Civil Engineer Report: Widseth update

1. Perham township was not selected for the LRIP grant.
- 2.

10. TREASURER’S REPORT: *Prepared by Duane Altstadt, Treasurer.*

Motion: Felt	Second: Sweere	Carried: Yes
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12. ROLL CALL: Stanley Marotz, Shawn Sweere, Barb Felt.

13. BUSINESS DISCUSSION:

- Levy increase - Proposed at annual meeting, Motions made by the following at the annual meeting: DJ Altstadt- 5%, Stan Marotz- 12%, Shawn Sweere 15%, Kathy Steinmetz- 15%, Glen Olson- 15%

Increase to \$500,000.00

Motion: Sweere	Second: Marotz	Carried: Yes
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- Review Annual meeting-
- Donations, up to \$4,000 that was voted on at the annual meeting. Decides by board as follows:
 - Perham Center for the Arts (No)
 - Prospect House/Civil War Museum (No)
 - EOT Ag Society on behalf of EOT County Fair \$500 donation, Motion Marotz, second: Felt, carried, Yes
 - Perham Public Library, Present at annual meeting \$1000.00 donation, Motion Felt, second Marotz, carried, yes
 - History, Arts, and Cultural Assoc. of EOTC (No)
 - Otter Tail County Historical Society- present at annual meeting, \$1000.00 Donation, Motion, Sweere, second, Felt, carried, Yes.

Building Lease: Lease presented to the Board for the 5 year lease at \$735/Month. Discussed in detail by the board, taking into account the public vote on the matter. A 1 year lease at \$800 was countered on the contract, Motion made by Felt, Second by Marotz, Carried, Yes. Edit made to lease and mailed to Pam Wilson Trust.

- Finalize and sign financials for Board of Audit (LBAE meeting on April 9th at 9:30 am for Board Members at Town Hall)

14. CORRESPONDENCE:

- Notice of address change for Pam Wilson Trust: PO BOX 83, Menahga MN 56464
- Call from Luke Flink, Resident on Marion Lake Road, concerned with Bees in the gravel pit, can't be in their own yard for 2 weeks in spring and fall without getting stung. Can we set something for the distance of bee hives from residential homes when they are being brought back to the area and held for weeks?
-SWEERE stated there is nothing the township can do regarding bee nuisance.
- Postcard from M Road Service: For Ditch brush mowing, Leo 701-371-8412

15. ADJOURNMENT: Meeting was adjourned at __9:17____ pm

Next meeting will be May 7th, at 7:00 pm at the Town Hall.

Meeting minutes prepared by Kim Stafki, Clerk